***Invitation to Apply for* Membership Director**

**North Carolina Association of Student Councils**

**Minimum Requirements for Membership Director:**

1. Must have been an advisor at an affiliated NCASC member school for a minimum of 5 years (counting 2023-2024, but not necessarily at the same school).
2. Must have attended events in all of the following areas: a. District Conference b. State Convention c. Mars Hill Leadership Workshop
3. Must submit the 2-page application to the Executive Director by the filing deadline (**Wednesday, May 22, 2024**).
4. Must understand that the term of office is 10 months (May 2024 through the State Convention in 2025). This term will complete the remainder of the current term which is now vacant.
5. Must be able during the term to attend NCASC Board of Directors monthly virtual meetings, NCASC Executive Board meetings, the Board Retreat, and other NCASC events (as necessary). Attendance at events, such as other District Leadership Conferences, the State Conventions, Mars Hill Summer Leadership Workshops, State Emerging Leaders Conferences, Adviser Advance Workshops, Southern Association of Student Councils Conferences, LEAD Conferences and National Student Council National Conferences, is strongly encouraged, if possible.

**\*\*The Board of Director Meeting Dates and the NCASC Calendar for 2024-2025 are included below for your reference.\*\***

1. Must be able to meet with the State Executive Director for any called meetings of the Board of Directors

**Submit to Bryan Rudolph by email (on or before May 22, 2024) to:** [**bryan.rudolph@ucps.k12.nc.us**](mailto:bryan.rudolph@ucps.k12.nc.us)

# Application Process

1. Review the minimum requirements to fully understand the breadth and depth of the commitment should you be elected.
2. Complete the 2-page application.
3. Email it to Bryan Rudolph at [**bryan.rudolph@ucps.k12.nc.us**](mailto:bryan.rudolph@ucps.k12.nc.us) **on or before May 22, 2024**.
4. You will receive an email confirmation when your application is received.

**IMPORTANT NOTE:** Because this election will fill a vacancy,

**you should plan to attend the NCASC Executive**

**Board Retreat on August 9-11, 2024 in Columbia, NC.**

**North Carolina Association of Student Councils, Inc.**

**Board of Directors**

**Director Expectations**

**Membership Director**

Director Expectation: To promote active school membership in the NCASC.

Responsibilities:

1. Serve as a member of the NCASC Board of Directors.

2. Serve as an ex-officio member of the NCASC Executive Board.

3. Be a clearinghouse of best practices for improving membership in the NCASC and for promoting participation in NCASC events.

4. Network with the NCASC Officer Schools to keep active membership a priority throughout the association year.

5. Assist the District Vice Chairs in fulfilling their duty of promoting association membership.

6. Facilitate a yearly membership drive with the NCASC Officer Schools to include setting a specific goal for the membership drive.

7. Maintain a current NCASC member list in conjunction with the Executive Director and Assistant Executive Director.

8. Report to the NCASC Executive Board at least once a year.

**The Membership position on the Board of Directors became vacant in April 2024.** This special election will fill the position for the remainder of the current term (through the conclusion of the state convention in 2025).

**NCASC Board of Directors Meeting Schedule for 2024-2025**

**2024 Meeting Dates 2025 Meeting Dates**

June 3rd January 6th

July 29th February 3rd

September 3rd – Tues March 3rd

October 7th

November 12th - Tues

December 2nd

January 6th

February 3rd

March 3rd

**Notes for Meetings**

* Most meetings will be held Monday’s at 6:00 PM
* Format will be on Zoom unless an in-person meeting is needed
* The Executive Director reserves the right to change or cancel meetings as well as request an in person meeting as needed

**2024-2025 NCASC Calendar of Events April 14, 2024**

**North Carolina Association of Student Councils, Inc. ncasc.us *Registration Deadline***



|  |  |  |
| --- | --- | --- |
| **April 13, 2024**  Saturday | **Executive Board Meeting**  Erwin MS | Salisbury |
| **June 20-24, 2024**  Wednesday - Sunday | **VISION National Conference**  Rio Rancho HS | Rio Rancho, NM | **Sat Apr 6** |
| **July 8-12, 2024** | **Summer Leadership Workshop** |  |  |
| Monday - Friday | Mars Hill University | Mars Hill | **Fri May 31** |
| **August 9-11, 2024** | **Executive Board Retreat** |  |  |
| Friday - Sunday | Eastern 4-H Center | Columbia |  |
| **September 7, 2024** | **Run to Victory** | Randleman |  |

\* District Leadership Conferences

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **October 19**  Saturday  **November 2**  Saturday | **Western**  **Eastern** | Sun Valley  Rocky Mount HS | Indian Trail  Rocky Mount |  |
| **November 5**  Tuesday | **Central** | Southern Alamance HS | Graham |  |
| **October 26-28, 2024** | **Southern Association Conference** | |  |  |
| Saturday - Monday | Lake Buena Vista HS | | Orlando, FL |  |
| **November 16-17, 2024** | **Emerging Leaders Conference** | |  |  |
| Saturday - Sunday | Betsy-Jeff Penn 4-H Center | | Reidsville |  |
| **December 6-8, 2024** | **\* National Conference on Student Activities** | | |  |
| Friday - Sunday | Hilton Memphis Memphis, TN | | |  |
| **December 14, 2024** | **Executive Board Meeting** | |  | |
| Saturday | Wakefield MS | | Raleigh | |
| **Jan 31- Feb 2, 2025** | **National Student Council Conference** | | Chicago, IL |  |
| Friday - Sunday |  | |  |  |
| **February 8, 2025** | **Victory Junction Tour Day** | |  |  |
| Saturday | Victory Junction | | Randleman | **Sat Feb 1** |
| **March 8, 2025** | **Executive Board Meeting** | |  | |
| Saturday | Piedmont HS | | Monroe | |
| **March 21-23, 2025** | **State Convention** | |  |  |
| Friday - Sunday | Piedmont HS | | Monroe |  |
| **Virtual Events** | **\*Advisor Exchanges** Tuesdays 7:00-8:00 pm | | April 10 – NA4SA May 7 | |
|  |  | |  | |
|  | **Student Exchange** TBD | |  | |

* **District Leadership Conferences are open to all member schools; attend one, two or all three depending on the date(s) that work best for your school.**
* **Advisor ONLY events**